Kenneth Delliber 10/5/2023 Week 8

**Proposal for Integration of Competitor's Location**

**Introduction:**  
This proposal outlines the necessary steps and associated costs to integrate the competitor's location into the primary site's network infrastructure. Our goal is to ensure seamless connectivity, upgrade outdated equipment, enhance physical security, and provide a clear understanding of the timeline impact.

**2. Connectivity between Locations:**

* **Internet Connection:** Establish a high-speed broadband connection at the competitor's location.
  + **Cost:** Approx. $50/month (depending on the service provider).
* **VPN (Virtual Private Network):** Set up a VPN to securely connect the competitor's location to the primary site, ensuring data privacy and security.
  + **Equipment:** VPN Router.
  + **Cost:** Approx. $200 for the router + $20/month for VPN service.

**3. Equipment Upgrades:**

* **Replace Windows XP Computer:** Windows XP is outdated and poses security risks. We recommend replacing it with a modern computer system.
  + **Cost:** Approx. $800 for a new desktop computer.
* **Order Management System:** Implement a digital order management system to replace paper order forms, improving efficiency and reducing errors.
  + **Cost:** Approx. $500 for software + training.

**4. Physical Security Measures:**

* **Surveillance Cameras:** Install CCTV cameras at key points to monitor the premises.
  + **Cost:** Approx. $400 for a basic 4-camera system.
* **Alarm System:** Implement a security alarm system to alert in case of unauthorized access.
  + **Cost:** Approx. $300 for installation + $20/month for monitoring.
* **Access Control:** Install electronic locks on the front and back doors, allowing only authorized personnel access.
  + **Cost:** Approx. $200.

**5. Timeline Impact:**  
The integration process, including equipment upgrades and security enhancements, is expected to add 3-4 weeks to the overall project timeline.

**6. Additional Considerations:**

* **Training:** Staff at the competitor's location will require training on the new systems and software. This could take an additional week and cost around $500.
* **Data Migration:** Customer data from the Windows XP computer must be migrated to the new system. This process will take approximately two days and cost around $200.

**7. Conclusion:**  
The estimated cost for integrating the competitor's location is approximately $3,000 (excluding recurring monthly expenses). While there is an added cost and timeline extension, the benefits of streamlined operations, enhanced security, and potential business growth from the acquisition make it a worthwhile investment.

*Note: All costs mentioned are approximate and may vary based on vendor selection, location specifics, and market fluctuations.*